

Module-1: Mastery- Intro

1. Learn the products
 2. Instance, Provisioning explanation
 3. SAP JAM
 4. Basic company settings in Provisioning
 5. Creating administrators.
 6. Instance basic settings – Passwords, Home Page, Welcome Menu, Company info, Employee files
 7. Administrator tools
 8. Bizxpert Methodology – Implementation Methodology.
 9. Commonly used terms
 10. Admin Privileges
 11. Setting up company Logos
 12. Manage Data User Records
 13. Employee Data File
 14. Permissions
 15. Password Policies
 16. Email Notifications
 17. Change engine configuration
 18. Text Customization in Instance
 19. Rating Scales
 20. Route Maps
 21. Launching forms
 22. Employee Profile
 23. XML and Data models
 24. Pick lists
 25. Role Based Permissioning
 26. Reporting
 27. Set up process dashboards
 28. Rating Scale Dashboards
 29. Create Interactive Dashboards
 30. Reporting Admin
 31. Manage Report Permissions
 32. List view reports
 33. Spotlight view reports
 34. Spread sheet reports
 35. Classic reports
 36. Adhoc reports
 - 37. Final exercise**
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Module-2: Employee Central Mastery – Core HCM module

1. Introduction and basic provisioning set up exercises
 2. Data models and DTDs
 3. Employee Central Structure
 4. Data model Management
 5. Data model Associations
 6. Enable employee central and RBP
 7. Update employee details
 8. ESS/MSS functionality
 9. Understanding security
 10. Managing security with RBP
 11. EC as a system of record
 12. EC Customizing and Populating Basic Foundation data
 13. Customizing Country specific files in Foundation tables
 14. Creating and modifying associations
 15. Propagations
 16. Importing users and data
 17. Mass Changes
 18. Customizing employee files
 19. Customizing CSF for employee files
 20. Position Management
 21. Employee Central Reporting and Integration
 22. EC Payroll Integration
 23. MDF Overview
 24. MDF Objects creation
 25. Rules setup
 26. Final Exercise.
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Module- 3: Performance & Goals Management Mastery (PMGM)

1. Goal Management Concepts and Guidelines
2. Working with XML and DTDs
3. Instance Setup
4. GM-PM Product Configuration Project Workbook.
5. Configuring Global Settings
6. Categories Configuration in Goal Template
7. Field Definitions

8. Field Overview
9. Goal Plan Permission
10. Goal Plan Layout
11. Goal Management Final Exercise.
12. Competencies in Performance Management
13. Job Families & Roles
14. Introduction to Performance Management
15. Performance Management Basic Configurations
16. Introduction Section
17. Employee Information
18. Review Information
19. Elements used in Configurations
20. Custom Sections
21. Competency Section
22. Goal Section
23. Weight & Summary Sections
24. Objective Competency Section
25. Performance Management Permissions
26. Performance Management Workbook
27. Final Exercise

Should you require any further information regarding [SAP Success factor Training](#), Demo Sessions, Price and any other information? Please contact us through email or phone.

Thanks & Regards
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