

SAP ESS MSS Online Training Course Content

Course Content:

1. SAP EMPLOYEE & MANAGER SELF SERVICE

- Navigation in the Enterprise Portal and Business Packages
- Enterprise Portal Introduction
- Portal Content Business Packages

2. ESS SERVICES IN THE BP FOR ESS

- What is ESS used for?
- Overview of the ESS Services in the Enterprise Portal
- Selected ESS Services in the Enterprise Portal
- Different ESS Releases in the Enterprise Portal

3. SETTING UP THE ENTERPRISE PORTAL

- System Structure
- ERP System Roles
- Roles and Objects in the EP

4. USER MANAGEMENT

- User administration in ERP
- User Administration in the Enterprise Portal

5. CUSTOMIZING ESS APPLICATIONS

- Framework Customizing for Homepage
- Customizing Who's Who Application
- Customizing Applications for Time Management
- Career and Job

6. TEAM VIEWER

- Object and Data Provider
- Team Viewer Principles
- Team Viewer Customization

7. EMPLOYEE INFORMATION

- Using the employee information Pages
- Modifying the Employee Information Pages
- Example Business Scenarios

8. ATTENDANCE OVERVIEW AND TEAM CALENDAR

- Attendance Overview
- Team Calendar

9. PERSONNEL CHANGE REQUESTS

- Overview of PCR
- PCR Concept
- Interactive Adobe Forms
- PCR Customizing

- ISR Customizing for PCR
- Workflow Connection
- Tracking PCR Status
- PCRs using HCM Processes and Forms

10. REPORTING

- Reporting concept
- MDT and MSS
- Customizing Report

11. ENTERPRISE COMPENSATION MANAGEMENT

- Compensation Planning
- Using the Team Viewer in the Compensation work set
- Overview of iView's in Compensation Planning

12. PERFORMANCE MANAGEMENT, COMPETENCY MANAGEMENT AND REMINDER OF DATES

- Performance Management
- Competency Management
- Reminder of Dates

13. QUOTA PLANNING

- Quota Planning Process
- Transferring Headcount
- Customizing for Quota Planning
- Follow-Up Activities

14. CROSS APPLICATION TIME SHEET

- Approving Working Times Recorded in CATS
- Customizing the Approval Process